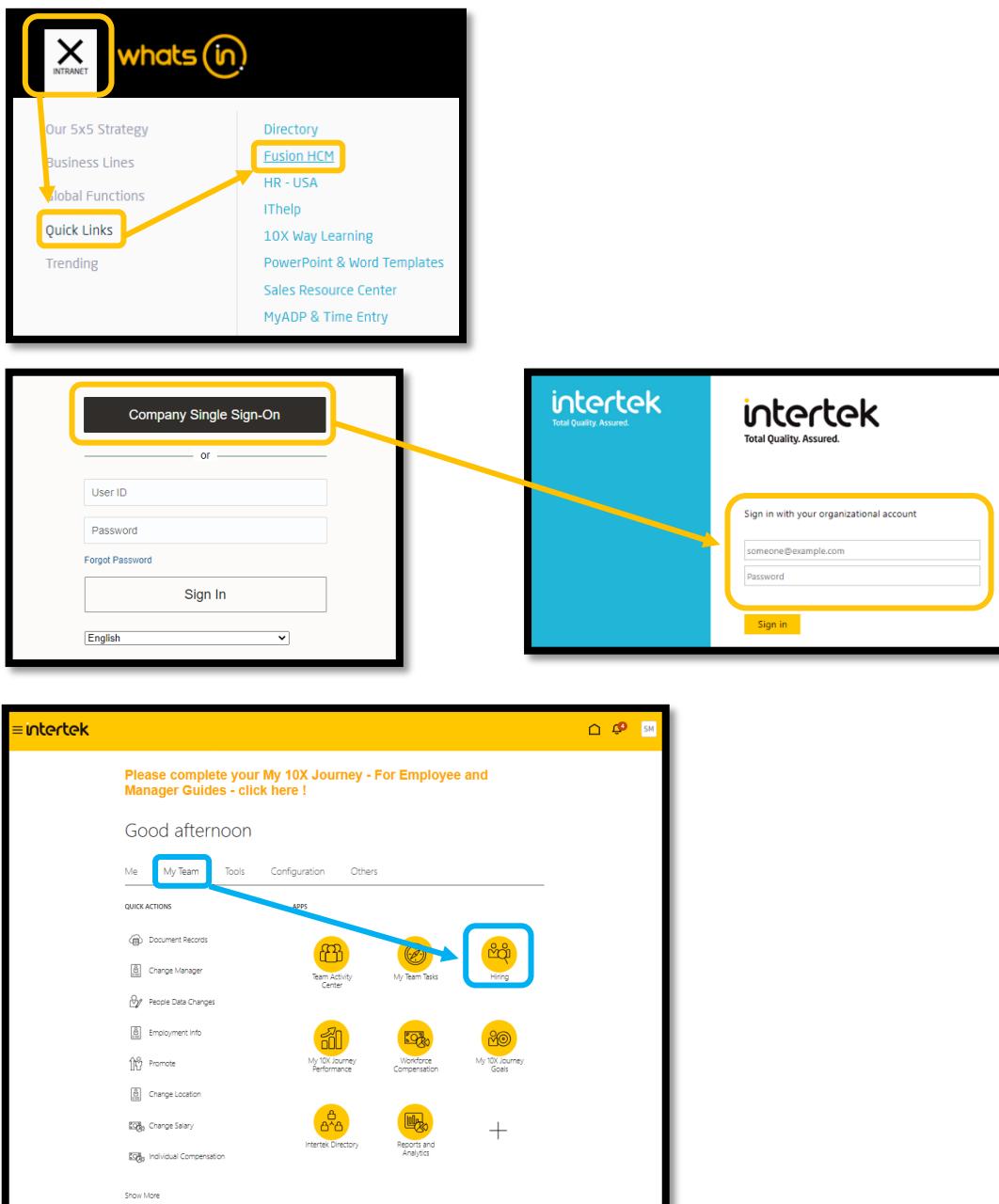


# How to Access ORC

1. From the Intranet homepage, click on the Intranet menu in the top left of the page
2. Click the **Quick Links** from the drop-down menu
3. On the right, select **Fusion HCM**
4. Select **Company Single Sign On** link (SSO) from the Oracle Applications Cloud sign-in page
5. When prompted, enter your network login username and password, and click **Sign In**
6. Once you're in Fusion HCM, navigate to the **My Team** tab
7. Select the **Hiring** tile to access Redwood

\*\*To have access to the **Hiring** tile, you must have direct reports set up in Fusion



The image consists of four screenshots illustrating the process of accessing the Redwood (Hiring) tile in Fusion HCM:

- Intranet Homepage:** Shows the 'Intranet' logo and 'what's in' search bar. The 'Quick Links' menu is open, with 'Fusion HCM' highlighted.
- Oracle Applications Cloud Sign-in:** Shows the 'Company Single Sign-On' button highlighted, along with fields for 'User ID' and 'Password'.
- Intertek Sign-in:** Shows the 'Sign in with your organizational account' button highlighted, along with fields for 'someone@example.com' and 'Password'.
- Fusion HCM My Team Tab:** Shows the 'My Team' tab selected. The 'Hiring' tile is highlighted with a blue box and a blue arrow pointing from the previous sign-in step.